

This fact sheet provides a guide on how parents can access Student Reports from the Daymap Parent Portal.

## Log in to Daymap Parent Portal

From the school website (<u>www.theheights.sa.edu.au</u>) go Access from the top menu and choose Daymap from the listed options:

Home	About Us 🗸	Areas of	Learning 🗸	Programs 🗸	Curriculum 🗸	News 🗸	Access 🗸	۹	
Click on the grey "Daymap Parent Portal" image shown below:							Access 🗸	۹	
							Daymap		
							Intranet		
Daymap							School Em	School Email	
Parent Portal Staff / Students							Office Online		
							ClickView		
You will then be directed to a login page similar to the one shown below:							Education Perfect		
			-				Literacy Pr	D	
<b>©Day</b> map									
The Heights School									
Username : Username									
Password : Password									
			Forgot your pas Can't access your Canemba	ssword? r account? er Me					

Enter your parent code as your username and your password, then click Sign In.

Sign In

**Note:** If you cannot remember your username/password or haven't logged into the Daymap Parent Portal, click on the "Forgot your password" link to retrieve your username and reset your password. You'll need to enter your email address that is registered with the school, along with a matching student code and click "Reset Password".

## Instructions containing the registered email address and student code were emailed out to all families at the beginning of the year. Student Codes can also be obtained for students in years 6-12 from their Student Card.

If you do not know your registered email address or require a student code for a student in years R-5, please contact The Heights School on 8263 6244 for assistance.

## Accessing Student Reports

Once you are logged in to the Parent Portal, you will see a list of your children under the heading "My Students"

## My Students

Click/Tap your child's name below to view their profile.



Click your child's name, then click Reports.



A new screen will open, displaying all reports for this student.

John Smith 2021 Semester 2 Reports - Years 10-11.pdf Home secondary years - years 10 and 11 2021 Term 3 Reports - Years 10 - 11.pdf Calendar secondary years - years 10 and 11 2021 Semester 1 Reports - Years 10-11.pdf This Week secondary years - years 10 and 11 Attendance 2021 Term 1 Reports - Years 10-11.pdf secondary years - years 10 and 11 Assessment 2020 Semester 2 Reports - Years 10-11.pdf secondary years - years 10 and 11 Reports 2020 Term 3 Reports - Years 10-11.pdf Records secondary years - years 10 and 11 2020 Semester 1 Reports - Years 10 - 11.pdf My Account secondary years - years 10 and 11 2020 Term 1 Reports - Year 10.pdf secondary years - years 10 and 11

Clicking a report will download it to your computer.